



# Trustees' Annual Report for the period

		Period start date			Period end date			
		01	04	2017		31	03	2018
<b>From</b>					<b>To</b>			

## Section A Reference and administration details

Charity name

Iraqi Christians in Need

Other names charity is known by

ICIN

Registered charity number (if any)

1119427

Charity's principal address

43 Queens Drive, Thames Ditton

Surrey

Postcode

KT7 0TJ

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Dr Faiz Tappouni	Chairman		Board of Trustees
2	Mrs Amal Allos			
3	Dr Suha Rassam			
4	Mr Joseph Bahoshy	Treasurer		
5	Dr Usam Rassam			
6	Ms Maysoon Juma			
7	Mr Claude Bahoshy			
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### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (Optional information)**

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**Section B Structure, governance and management**

**Description of the charity's trusts**

Type of governing document (eg. trust deed, constitution)	Trust Deed
How the charity is constituted (eg. trust, association, company)	Trust
Trustee selection methods (eg. appointed by, elected by)	Nominated by members of Trustee board and selected by a majority vote

**Additional governance issues (Optional information)**

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The charity is run by an Executive Council formed by the Trustees and five other volunteers acting as council members. The executive council meets every month to discuss items concerning the charity. Any key decisions to be voted on are included on the Agenda of the forthcoming meeting circulated beforehand for discussion and approval. In its monthly meeting, the council usually reviews:

Report by Projects Committee on aid programs provided by the charity. Review of Accounts, assessment of the finances of the charity, planned or future fund raising events, correspondence and communications with the Charity plus any other business are discussed at the meeting. Minutes are taken and circulated as true record of that meeting.

These are considered during discussions.

Again, these are considered by Trustees and decisions in the light of Trustees' assessment of these risks.

**Section C Objectives and activities**

**Summary of the objects of the charity set out in its governing document**

To provide financial, medical and educational aid for the needy Iraqi Christians displaced inside Iraq and those who have taken refuge in neighbouring countries.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

The Charity has operated at all times within the guidelines of the Charity Commission.

The main activities are those of fundraising and grant making to carefully-selected programs detailed in this section.

Fund raising activities for the year 2016/17 are

Charity Lunches and Dinners

Social Activities

Church Appeals

Personal and Professional donations from UK Trusts & Foundations

In-Memoriam donations

Grants made to projects and programs are detailed in section D of this report

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grant making;
- policy programme related investment;
- Contribution made by volunteers.

ICIN policy in grant making is for the Projects Committee to undertake a thorough study of a proposed project which is then presented to Council at one of their monthly meetings for discussion and approval.

Once approved, a supervisor, nominated by the local church hierarchy to oversee the distribution of aid funds at the beneficiary destination, is identified and appointed to monitor the project progress, aid distribution and to report back to the charity on a regular basis.

The Projects Committee continues to monitor the approved project diligently during the life of the project.

During the year, the Charity has provided grants totalling £144,176 in support of projects in Iraq and Jordan the following is a summary of said project and its achievements:

**Mahaba and Farah :** A non-residential specialist care offered to those living at home and a residential home which provides care for those who have lost their parents or who are too ill to be looked after at home.

**The Myrrh-Bearers:** The Myrrh Bearers Fraternity are consecrated lay women have taken upon themselves to help the poor and the marginalized families forced to abandon their homes and seek refuge in the north of Iraq.

**Bait Anya Project:** for the support of a hostel for the elderly and destitute Christians in Baghdad. Jordan Educational Aid Program.

**Jordan Marka School** was established by Fr Khalil Jaar, this school program helps some 350 Iraqi Christian children in Amman who, otherwise, would go without any schooling.

**Karama Housing Project:** This project is for payment of rents to accommodate 300 displaced families in Erbil Who escaped Mosul and the surrounding region

**Amman Refugees Relief Project:** Under the guidance of Fr Zaid Habbaba, relief aid was being given to the then increasing numbers of Iraqi Christians fleeing Iraq to Amman, Jordan.

**St Joseph Medical Clinic:** Established by the Chaldean Church in Erbil, St Joseph's dispenses medicines and provides primary level treatment and medical services to the displaced.

**Kirkuk Student Program:** As a result of the exodus from Mosul, Christian university students in Erbil had Difficulty in finding university places in Erbil. This program of aid, overseen by the Chaldean Archbishop of Kirkuk, provides financial assistance for travel, subsistence and accommodation for students attending Kirkuk university.

**Baghdad educational program,** This program supports students at different stages of their education, from primary school to university level.

**Nineveh plain reconstruction programs.** Community center in Telskuf  
Sport center in Qaraqosh

**Summary of the main achievements of the charity during the year**

The Charity celebrated its tenth anniversary this year.

Over the last eleven years ICIN has increasingly gained the trust of the general public by following a policy of transparency and openness with its finances and donations received.

ICIN has also followed a strict policy in its choice of projects and grants awards, ensuring at all times that funds are utilised for the purpose to which they are intended.

Each programme of aid is closely monitored and is reviewed regularly at Executive council meetings.

The charity has adhered to its objective in providing help to the needy displaced Iraqi Christians.

Of the projects listed in this section, three are educational, two are medical, two are linked with accommodation and residential care and three are in welfare.

The Charity is run by volunteers and incurs very little running costs.

## Section E

## Financial review

**Brief statement of the charity's policy on reserves**

The Charity has a firm policy to maintain reserves to cover its commitment for the current financial year.

**Details of any funds materially in deficit**

nil

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The charity principle source of income is from personal donations, in-memoriam donations, social fundraising activities and grants from other UK Trusts and Foundations.

## Section F

## Other optional information

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## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

<b>Signature(s)</b>		
<b>Full name(s)</b>	Faiz Tappouni	
<b>Position (eg Secretary, Chair, etc)</b>	Chairman	
<b>Date</b>	22 November 2018	